

**Tuscaloosa County District Attorney's Worthless Check Unit  
INTAKE DOCUMENT**

I, the undersigned, do hereby request the attached worthless check(s), deposition(s), and complaint(s) be referred to the Worthless Check Unit to be processed pursuant to the provisions of § 12-17-224, et seq., Code of Alabama, 1975, as last amended. I hereby certify that the information furnished herein is true and correct to the best of my knowledge, belief, and information. Further, I certify that I understand and agree to the following terms and conditions of this referral:

- (1) The Worthless Check Unit (hereafter referred to as the WCU), shall evaluate the referred worthless check, deposition, and complaint, to determine if the matter is prosecutable.
- (2) If the referral is accepted, the WCU will attempt, when appropriate, to enter into an agreement with the accused to satisfy the restitution and fees and to defer prosecution of the complaint.
- (3) I agree to not accept any payments towards the worthless check unless I withdraw the complaint and satisfy a warrant withdrawal fee of \$30.00 to the WCU.
- (4) I understand that I will have no further involvement with the case unless requested by the WCU.
- (5) I certify that I have not and will not, nor do I represent any person or legal entity who or which shall receive an additional fee or percentage for my handling or for the collection of the referred worthless check(s).

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Please answer the following questions as they pertain to the check(s) presented for referral on this date:

- (1) Was the check accepted or received in Tuscaloosa County, Alabama? Yes\_\_\_\_\_ No\_\_\_\_\_
- (2) What thing of value was the check negotiated or delivered for? *(please circle)*

<b>MERCHANDISE</b>	<b>SERVICE</b>	<b>RENT/LEASE</b>	<b>CASH</b>
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- (3) Was the check presented for payment within 30 days of receiving it? Yes\_\_\_\_\_ No\_\_\_\_\_
- (4) Has a partial payment been accepted? Yes\_\_\_\_\_ No\_\_\_\_\_
- (5) Was the check accepted for security purposes only? Yes\_\_\_\_\_ No\_\_\_\_\_
- (6) Was the check given as payment on a loan? Yes\_\_\_\_\_ No\_\_\_\_\_
- (7) Did you agree to "hold" the check for any period of time before presenting it for payment? Yes\_\_\_\_\_ No\_\_\_\_\_
- (8) Was the check postdated? Yes\_\_\_\_\_ No\_\_\_\_\_
- (9) Have you received notice that the accused is under the protection of the Federal Bankruptcy Court? Yes\_\_\_\_\_ No\_\_\_\_\_
- (10) Have you received notice that the check is forged? Yes\_\_\_\_\_ No\_\_\_\_\_
- (11) If NSF, was a statutory notice mailed for each check? Yes\_\_\_\_\_ No\_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Business Name and Telephone Number

\_\_\_\_\_  
Date